



COUNTY OF LOS ANGELES

DEPARTMENT OF PUBLIC WORKS

"To Enrich Lives Through Effective and Caring Service"

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IN REPLY PLEASE

REFER TO FILE: **PJ-1**

February 17, 2005

The Honorable Board of Supervisors
County of Los Angeles
383 Kenneth Hahn Hall of Administration
500 West Temple Street
Los Angeles, CA 90012

Dear Supervisors:

**STEPHEN SORENSEN COUNTY PARK
PHASE II GENERAL IMPROVEMENTS PROJECT
ADOPT AND ADVERTISE
SPECS. 6679; C.P. 68960
SUPERVISORIAL DISTRICT 5
3 VOTE**

**JOINT RECOMMENDATION WITH THE CHIEF ADMINISTRATIVE OFFICER AND
DIRECTOR OF PARKS AND RECREATION THAT YOUR BOARD:**

1. Adopt plans and specifications for construction of the Stephen Sorensen Park Phase II General Improvements Project at an estimated construction cost of \$3,176,652, funded by the Safe Neighborhood Parks Proposition of 1996, State Proposition 12 Per Capita Grant Funds, Landscape and Lighting Act District 45 Funds, and an Asset Development Implementation Fund Loan, and instruct the Executive Officer to advertise for bids to be received and opened on April 5, 2005, in accordance with the "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B).
2. Approve the Youth Employment Plan (Enclosure C).
3. Authorize the Acting Director of Public Works to execute a consultant services agreement with the apparent lowest responsible bidder to

prepare a baseline construction schedule for a not to exceed fee of \$3,500 funded by existing project funds.

PURPOSE/JUSTIFICATION OF RECOMMENDED ACTION

The recommended actions will allow Public Works to solicit construction bids for the Stephen Sorensen Park Phase II General Improvements Project.

Stephen Sorensen Park is an approximately 100-acre park that was originally developed in the 1990s and is located in the unincorporated area of Lake Los Angeles. The original park development was approximately three acres and included a grass area with picnic tables, small playground, horseshoe pits, restroom, and parking lot.

The second phase of park development includes a baseball field, soccer/multipurpose field, basketball courts, field lighting, concrete walkways, and additional parking.

The proposed agreement requires the apparent lowest responsive bidder to prepare a baseline construction schedule that conforms to the County's schedule specification which is critical to successfully managing construction activities by both the contractor and the County. Bid specifications provide that if the apparent lowest bidder fails to complete an acceptable schedule, the Acting Director of Public Works may return to your Board to recommend that the bidder be determined nonresponsive and recommend awarding the construction contract to the next lowest bidder, contingent on that bidder completing a baseline schedule that conforms to the County's specifications.

Implementation of Strategic Plan Goals

These actions are consistent with the County's Strategic Plan Goals of Fiscal Responsibility and Children and Families' Well-Being as the project is an investment in public infrastructure and will provide enhanced recreational opportunities to assure good health, and social and emotional well-being.

FISCAL IMPACT/FINANCING

The base construction budget was originally \$1,847,500. The total project cost, including plans and specifications, plan check, construction, youth employment, equipment/utility connection fees, consultant services, miscellaneous expenditures, and County services, was originally estimated at \$2,809,417.

In light of the rising construction costs currently being experienced throughout the construction industry, Public Works obtained an independent cost estimate which predicted a construction cost of \$3,176,652. This would increase the overall project budget to \$4,608,886.

Based on the potential for increased project costs beyond the available funding and the volatility of the current construction market, we are recommending that your Board proceed with obtaining bids for construction and defer any adjustments to the project budget until the bid process has been completed. At that time, we will return to your Board with final recommendations regarding the project scope, funding, and contract award.

The project is currently funded from the Safe Neighborhood Parks Proposition of 1996 (\$175,000), Safe Neighborhood Parks, Clean Water, Clean Air, and Coastal Protection Bond Act of 2000 (State Proposition 12) Per Capita Grant Funds (\$267,000), an Asset Development Implementation Fund Loan (\$470,000), and Landscape and Lighting Act District 45 Funds (\$1,897,417).

Operating Budget Impact

Upon completion of the project, Parks and Recreation anticipates one-time startup costs of \$28,875 to purchase maintenance tools and equipment, a cargo container to hold equipment, and other supplies. In addition, based upon current salary and employee benefit costs, Parks and Recreation estimates an ongoing operational cost of \$83,512 to maintain the grounds and facilities, including grounds maintenance staff, utilities, a supplement to the mowing contract, and maintenance supplies.

Based on the current project schedule, one-time and ongoing operating costs would be incurred beginning in Fiscal Year 2005-06. Parks and Recreation has included the estimated one-time and ongoing operational costs as part of its Fiscal Year 2005-06 Budget Request to the Chief Administrative Office. The Chief Administrative Office is currently reviewing the operating cost estimates and will work with Parks and Recreation to determine appropriate operating requirements and available funding.

FACTS AND PROVISIONS/LEGAL REQUIREMENTS

A standard construction contract, in the form previously approved by County Counsel, will be used. The standard Board-directed clauses that provide for contract termination, renegotiation, and hiring qualified displaced County employees will be included in the contract.

The project specifications contain provisions requiring the contractor to report solicitations of improper consideration by County employees and allowing the County to terminate the contract if it is found that the contractor offered or gave improper consideration to County employees.

As requested by your Board on August 12, 1997, and as a threshold requirement for consideration for contract award, bidders will be required to attest their willingness to consider Greater Avenues for Independence Program/General Relief Opportunity for Work participants for future employment.

As required by your Board, language has been incorporated into the project specifications stating that the contractor shall notify its employees, and shall require each subcontractor to notify its employees, about Board Policy 5.135, the Safely Surrendered Baby Law, and that they may be eligible for the Federal Earned Income Credit under the Federal income tax laws.

Bidders will also be required to show full compliance with Los Angeles County Code Chapter 2.200 (Child Support Compliance Program) and Chapter 2.203 (Contractor Employee Jury Service Program).

To ensure that the contract is awarded to a responsible contractor with a satisfactory history of performance, bidders are required to report violations of the False Claims Act, their civil litigation history, and information regarding prior criminal convictions. The information reported will be considered before making a recommendation to award.

Under the provisions of the County of Los Angeles Regional Park and Open Space District policy, Parks and Recreation is actively pursuing employment opportunities to meet the County's Youth Employment Goal. The estimated cost of the Youth Employment Plan for this project is \$2,565 as detailed in Enclosure C. In addition, plans and specifications encourage the contractor to employ youth on the project.

ENVIRONMENTAL DOCUMENTATION

Approval of the recommended actions will have no environmental impact. The environmental documentation to comply with NEPA and CEQA is currently being prepared for the second phase park development and the future community building, and will be completed and submitted to your Board for approval at the time of construction contract award for the second phase park improvements.

CONTRACTING PROCESS

Advertising for bids will be in accordance with the County's standard "Instruction Sheet for Publishing Legal Advertisements" (Enclosure B).

As requested by your Board on February 3, 1998, this contract opportunity will be listed on the "Doing Business with Us" website.

Following receipt of bids scheduled for April 5, 2005, we will return to your Board for construction contract award.

Participation by Community Business Enterprises in the project is encouraged through Public Works' Capital Projects' CBE Outreach Program and by monitoring the good faith efforts of bidders to utilize CBEs.

IMPACT ON CURRENT SERVICES (OR PROJECTS)

The park will remain open during the eight-month construction duration scheduled to begin in June 2005.

The project specifications require the contractor to coordinate its construction schedule with the daily functions and activities of the park facility to minimize disruption of services and to maintain access to the park areas during construction.

The Honorable Board of Supervisors
February 17, 2005
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CONCLUSION

Please return one adopted copy of this letter to the Chief Administrative Office (Capital Projects Division), Parks and Recreation, and Public Works.

Respectfully submitted,

DONALD L. WOLFE
Acting Director of Public Works

DAVID E. JANSSEN
Chief Administrative Officer

RUSS GUINEY
Director Parks and Recreation

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cc: County Counsel
Department of Public Social Services (GAIN/GROW Program)
Office of Affirmative Action Compliance (Ozie Smith)

February 17, 2005

ENCLOSURE A

**STEPHEN SORENSEN COUNTY PARK
PHASE II GENERAL IMPROVEMENTS PROJECT
ADOPT AND ADVERTISE
SPECS. 6679; C.P. 68960**

I. PROJECT SCHEDULE

Project Activity	Scheduled Completion Date
Construction Documents	02/14/05*
Jurisdictional Approvals	02/17/05*
Construction Award	05/03/05
Construction Start	06/01/05
Substantial Completion	01/31/06
Final Acceptance	04/23/06

*Actual completion date

II. PROJECT BUDGET SUMMARY

Budget Category	Original Project Budget	Independent Estimate
Plans and Specifications	\$ 172,348	\$ 172,348
Plan Check	\$ 19,000	\$ 27,884
Construction		
Construction	\$ 1,847,500	\$ 3,176,652
Change Order Contingency	184,750	319,815
Youth Employment*	0	7,365
Total Construction	\$ 2,032,250	\$ 3,503,832
Equipment/Utility Connection Fees	\$ 0	\$ 90,000
Consultant Services	\$ 174,933	\$ 348,743
Miscellaneous Expenditures	\$ 6,500	\$ 10,000
County Services	\$ 404,386	\$ 456,079
TOTAL	\$ 2,809,417	\$ 4,608,886

* Includes youth, labor, and materials.

February 17, 2005

ENCLOSURE B

**STEPHEN SORENSEN COUNTY PARK
PHASE II GENERAL IMPROVEMENTS PROJECT
ADOPT AND ADVERTISE
SPECS. 6679; C.P. 68960**

PUBLISHING LEGAL ADVERTISEMENTS: In accordance with the State of California Public Contract Code Section 20125, you may publish once a week for two weeks in a weekly newspaper or ten times in a daily newspaper. Forward three reprints of this advertisement to Architectural Engineering Division, Department of Public Works, 900 South Fremont Avenue, Eighth Floor, Alhambra, California 91803-1331.

**OFFICIAL NOTICE
INVITING BIDS**

Notice is hereby given that the Acting Director of Public Works will receive sealed bids for furnishing all materials, labor, and equipment required to complete construction for the following work:

<u>SD</u>	<u>SPECS</u>	<u>PROJECT</u>	<u>BID DOC.</u> <u>FEE</u>	<u>DATE OF BID</u> <u>OPENING</u>
5	6679	Stephen Sorensen County Park Phase II General Improvements 10681 Avenue "P" Lake Los Angeles, CA 93550	\$50	04/05/05

Copies of the project manual and drawings may be obtained at the Cashier's Office, Department of Public Works, Mezzanine, 900 South Fremont Avenue, Alhambra, California 91803, for the fee stated above. For bid information, please contact Mr. Brian Soria of Architectural Engineering Division at (626) 458-2588. Each bid shall be submitted on the required form, sealed, and filed at the Cashier's Office before 10:45 a.m. on the date indicated. Bids will be publicly opened, examined, and declared by Public Works at 11 a.m. on this date in the Main Conference Room, Fifth Floor, 900 South Fremont Avenue, Alhambra, California 91803.

Bids must conform to the drawings and project manual and all bidding requirements. This project requires the prime contractor to possess an "A" or "B" license classification at the time of bid. The contractor should verify to his/her satisfaction that he/she holds the correct license for this type of project.

OTHER INSTRUCTIONS

The County supports and encourages equal opportunity contracting. The contractor shall make good faith efforts, as defined in Section 2000 of the Public Contract Code, to contract with Community Business Enterprises.

The Board of Supervisors reserves the right to reject any or all bids or to waive technical errors and discrepancies in bids submitted in the public's interest.

Si necesita información en Español, por favor llame al Telefono (626) 458-2588.



Upon 72 hours notice, Public Works can provide program information and publications in alternate formats or make other accommodations for people with disabilities. In addition, program documents are available at our main office in Alhambra (900 South Fremont Avenue), which is accessible to individuals with disabilities. To request accommodations ONLY, or for more ADA information, please contact our departmental ADA Coordinator at (626) 458-4081 or TDD (626) 282-7829, Monday through Thursday, from 7 a.m. to 5:30 p.m.



Con 72 horas de noticia, el Departamento puede proveerle información y publicaciones sobre el programa y formatos alternativos o hacer adaptaciones para incapacitados. Además, documentación sobre el programa está disponible en nuestra oficina principal en Alhambra (900 S. Ave. Fremont), la cual es accesible para individuos con incapacidades. Para solicitar adaptaciones SOLAMENTE, o para mas información del ADA, pongase en contacto con nuestro Coordinador del ADA del departamento al (626) 458-4081 o TDD (626) 282-7829, de Lunes a Jueves de las 7 a.m. a 5:30 p.m.

By order of the Board of Supervisors of the County of Los Angeles, State of California, dated March 1, 2005.

Specs. 6679

VIOLET VARONA-LUKENS, EXECUTIVE OFFICER
OF THE BOARD OF SUPERVISORS
OF THE COUNTY OF LOS ANGELES

February 17, 2005

ENCLOSURE C

**STEPHEN SORENSEN COUNTY PARK
PHASE II GENERAL IMPROVEMENTS PROJECT
ADOPT AND ADVERTISE
SPECS. 6679; C.P. 68960**

YOUTH EMPLOYMENT PLAN

Background:

The second phase of park development includes a baseball field, soccer/multipurpose field, basketball courts, field lighting, concrete walkways, and additional parking.

Task(s) that may be Performed by Youth:

Parks and Recreation will employ youth to install three picnic tables and three barbeques, including constructing concrete pads for the picnic tables and barbeques.

Estimated Cost of Youth Employment:

Total estimated hours of youth employment	270
Cost per hour	\$ 9.50
Total estimated cost of youth employment	\$ 2,565

Method of Youth Employment:

Youth referrals for employment will be provided by the Los Angeles County Departments of Children and Family Services, Community and Senior Services, Public Social Services, Probation, and/or by a school district. Youth employment will be managed and supervised by Parks and Recreation staff. In addition, the contract documents will require the contractor to make a good faith effort to employ youth from the community in which the project is being carried out in conformance with the County's definition of "at-risk youth."

Youth Employment Goal:

Under the provisions of the Los Angeles County Regional Park and Open Space District policy on employment of youth, the Youth Employment Minimum Obligation of the County of Los Angeles is \$15,739,750 (equal to 50 percent of the total maintenance and servicing funding from Proposition A of 1992 and 1996). Parks and Recreation continues to actively pursue employment opportunities for youth on all projects. However, the County has met its YEG as follows:

	<u>Accomplished</u>
Project Support	\$ 827,444
Maintenance	\$ 267,376
Other New Youth Employment*	<u>\$23,250,485</u>
YEMO Total	\$24,345,305

* Various parks and other County programs